

Deputy Chief
City of Bath, ME Fire Department

The City of Bath is seeking a Deputy Chief to join its Fire Department.

Deputy Chief Salary Range: Benefits eligible position with a starting wage of \$67,500 per year with detail and emergency response pay.

Work Schedule: Monday through Friday, 7:00am – 3:30pm.

SUPERVISION EXERCISED:

As Deputy Chief, supervises all subordinates. In the absence of Fire Chief all personnel subject to his/her command.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Oversees and administers the day to day operations of the Fire/Rescue Department
- Oversees daily activities and operations.
- Develop, implement and perform fire safety inspections for commercial and multifamily living units.
- Assists the Fire Chief with budget preparation responsibilities and financial oversight for department appropriations and expenditures.
- Develops department training and education program in accordance with NFPA 1001 and NFPA 1021, with continuity and consistency being paramount.
- Assists the Fire Chief with the Department capital needs assessment and facilities planning.
- Assists the Fire Chief with budget preparation responsibilities and financial oversight for department appropriations and expenditures, and the maintenance of records.
- Develops, administers and evaluates Department training for firefighters, including EMS, specialty rescue, and ensuring compliance with Federal, State and local regulations.
- As Safety Officer assumes responsibility for ensuring compliance with and development of safety procedures, regulations, and practices; and for the Safety Officer duties in accordance to NFPA 1505.
- Collaborate with EMS Captain to ensure Department's EMS local, regional, and state compliance.
- Supervises records of all training programs, including subjects covered, materials used, attendance and results obtained.
- Supervises and oversees records for all required periodic testing and maintenance of the fire department station, equipment and apparatus.
- Schedules and monitors any re-certification training as required.
- Ensures compliance with all local, state and federal laws.
- Assists Fire Chief with writing and managing fire department grants.
- Ensures proper fire station maintenance and maintenance of all fire equipment & apparatus in accordance with NFPA 1911 and NFPA 1915.

Education and/or Experience:

Please see the complete job description and employment application for more information about desired experience and skills.

The application deadline is Friday, January 19, 2018 at 4:30pm. Applications and full job description are available on the City of Bath website at www.cityofbath.com. Please send cover letter, application, background check authorization, and resume to Erika Gould, Assistant to the Chief, 864 High Street, Bath, ME 04530 or egould@cityofbath.com. For more information please call 207-443-5034.

Deputy Chief must have residency within 30 min of the Bath City limits within six months of the completion of the probationary period.

The City of Bath is an Equal Opportunity Employer